

## Series List

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	1. Board, 1985 - 2002		
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XVI	Bulk Materials, 1964 – 1971, 1992 - 1996	Bulk 1 - 2	(1.4ft.)

## Series Descriptions

I. Sandwich Home Industries

1926 – 1965 .2 linear feet

Arranged alphabetically by subject during processing.

A collection of miscellaneous items all relating to Sandwich Home Industries and the formation of the commission and the League. Early Sandwich flyers and hand-lettering are included. Also work on the report to Governor Winant, commission legislation, League organization and mission, histories and materials from the sixties including the Year in Review for SHI 1962 through 1965.

See also Sandwich Home Industries folders in following series.

II. Pioneer Years to 1938

1931 – 1942 .4 linear feet

Arranged alphabetically by subject during processing

Besides some correspondence by League founder Mary Coolidge, this series includes the 1932 Concord Home Industries financial ledger from 1932 – 1934, and the 1935 Concord Sales Book, payroll and consignee payments. There are also writings and radio talks by Jessie Doe, Allen Eaton, A. Cooper Ballentine, Louisa Moulton, Martha Sterns, and others.

III. Mary Coolidge Papers

1924 – 1952 .6 linear feet

Arranged alphabetically by subject during processing.

This series includes correspondence, writings and notes by Mary Coolidge that cover the organization and work of the early League. Some subjects covered are youth programs, local groups, veteran rehabilitation, the executive committee, and attempts by several founding members to write a history of the League for a Yankee Magazine article in 1939. Also of note are a ledger for the Sandwich Tea Room dated 1928 – 1939 and a report “Some Effects of the Vacation Industry in Sandwich.” Included is a typescript draft of several chapters on the League of New Hampshire Arts and Crafts and New Hampshire craftsmen by Allen Eaton dated 1947. These chapters were totally revamped and incorporated into Handcrafts of New England, published by Harper & Brothers Publishers in 1949.

IV. David Campbell Years 1938 – 1962

1939 – 1963 .4 linear feet

Arranged alphabetically by subject.

Files from the period when David Campbell was director, excluding the years when Alon Bement filled in as acting director when Campbell was in the service (c. 1942 – 1945). Of note is a book project on the history of the League, which was never completed, some materials on the Decorators Guild, correspondence with the Department of Labor, and the League's 1956? sales manual, "The Hand Made Sale."

- V. Joseph Trippetti: Steele Files 1962 – 1969  
1945 – 1970 3.4 linear feet  
Arranged alphabetically by subject.

These files were systematically kept by Betty Steele, secretary to Director Trippetti, and include papers reflecting daily business of the League and the director: relations with the various shops, groups, and guilds, publicity, other associations, marketing, general inquiries, speaking engagements. etc. Of note are papers about and reports on the progress of individual craft instruction of the elderly by League teachers funded by the Spaulding-Potter Charitable Trust. Some of the crafts produced by this project were sold by the League. There are correspondence and orders of Indian heads for Dartmouth College canes (a project coordinated by the League), the Group Manual, Craftsman's Advisory Board minutes and correspondence, and papers on the special training for disabled veterans that the League did in conjunction with the Veterans Administration. See also Bulk Materials.

- VI. La/Gardo Tackett/Steele Files 1969 - 1971  
1940 – 1972 1 linear foot  
Arranged chronologically by subject.

These files were systematically kept by Betty Steele, secretary to Director Tackett, and include papers reflecting daily business of the League and the director: relations with the various shops, groups, and guilds, publicity, other associations, marketing, general inquiries, speaking engagements.etc. Of note are files on the jury process and the Profile Folder, which was a project to produce display stands with biographical information on craftsmen to be used in the shops. See also Bulk Materials.

- VII. Inevitable Change, 1961 - 1982  
1947 – 1986 1.4 linear feet  
Arranged alphabetically by subject with various files and folders integrated into one file during processing.

These papers reflect daily business of the League, but also reflect growing pains experienced by the League, including assumptions about the purpose of the organization, League/shop relations, the 60/40% consignment cost split, correspondence and notes on the Sugarman and Bromberg studies and ideas on how to manage the profit/non-profit missions of the League, and marketing and management studies.

- VIII. Richard Fitzgerald Files 1981 - 1984  
1928 – 1982 2.4 linear feet  
Arranged alphabetically by subject.

New emphasis in the routine files of the League include discussion of projects such as a catalog, promotions with banks and stores, advertising and marketing schemes, the Arts and Culture Calendar (NH Visual Arts Coalition), crafts seminars, and a wholesale program. Of

interest are several folders of correspondence between Fitzgerald and Kathleen Soldati (promotions manager), and Ruth Burt's Standards Committee file which deals with assistants and monoprints. Several folders containing Merle Walker (Director 1971 – 1981) correspondence, some with state and federal legislators concerning arts legislation, are contained here. A second aborted book project, this one to be written by Robert Miner, is chronicled in this series.

IX. Kathleen Soldati Files 1985 – 1992  
1973 – 1990 1 linear foot  
Arranged alphabetically by subject.

Most prominent in this small series are Soldati's monthly mailings to council members, papers from the Veteran League Member Group/Group with no Name, and committee files. The Facilities Committee discusses North Conway and Headquarters options.

X. Post Jubilee Files 1983 – 1996  
1946 – 1996 9 linear feet

Arranged alphabetically by subject with various files and folders integrated into one file during processing.

Significant amounts of material from committees, including extensive Education Files reflecting regional programming, League workshops and seminars and studio conferences, under the direction of Education Committee chairman Evelyn Zimmerman. Also present are papers on the assessment and relocation alternatives of the Concord headquarters (Facilities Committee), finance committee work, marketing, the Gang of Six (staff) meetings notes, and extensive membership committee material. Significant material also on restructuring and planning, League/Shop relations and shop dissolutions, and the North Country Cultural Campaign and Studio Conference. Papers from over thirty projects and programs funded by grants between 1981 and 1995 are included. See also Bulk Materials for a small amount of Fair related papers.

XI. Crafts State Corporation Files 1985 – 1996  
1965 – 1998 1 linear foot  
Arranged alphabetically by subject.

Crafts State Corporation existed from 1985 to 2001, but the files generated during Susie Lowe-Stockwell's directorship from 1997 to its demise are still with her files in League headquarters. Significant materials are correspondence, notes, and minutes re: council meetings and coordination, memos from Kathleen Soldati and Mary White (both joint Crafts State Corporation and League Foundation Managing Directors), CSC board meeting notes, shop issues (especially Wolfeboro) and shop managers meetings and memos.

XII. Carl Richardson Years 1996 – 1999  
1986 – 2000 2.8 linear feet  
Arranged alphabetically by subject.

These files comprise routine business of the Leagues, committee work, marketing, finances and budget work, staff planning and policies, strategic planning, shop relations, League/CSC relations and restructure.

XIII. Meetings 1931 – 2003

1931 – 2002 4.4 linear feet

Arranged chronologically.

Minutes of the regular meetings of the New Hampshire Commission of Arts and Crafts, and the regular and annual meetings of the Council of the League of New Hampshire Arts and Crafts, and the Board of Trustees of the League of New Hampshire Crafts Foundation. The minutes from the League meetings are numbered and appear to be very complete up until the 1980s and 1990s. There is a duplication of meeting numbers 125 through 127 (1957) and 204 (1974). Supporting materials in the form of pre-meeting mailed materials, financial reports, directors' and committee reports, and executive board minutes are included when available. Additional materials in this series include financial reports, board membership, organization charts and legal papers.

XIV. Meetings/Craftsmen's Advisory Board 1934 – 1991

1934 – 1991 .4 linear feet

Minutes of meetings of the Craftsmen's Advisory Board which eventually became the Juried Members Forum Executive Council. The minutes of the Craftsmen's Advisory Board often reflect opinions and suggestions of juried craftsmen.

XV. Meetings/Crafts State Corporation 1985 - 20002

1985 – 2002 2.4 linear feet

Not quite complete run of minutes of the regular and annual meetings of Crafts State Corporation. Some joint CSC/Foundation Board meeting minutes and a few joint CSC/Council Presidents meetings are filed with Crafts State Corporation Board meetings. Supporting materials in the form of pre-meeting mailed materials, financial reports, directors' and committee reports, and executive board minutes are included when available. Additional materials in this series contain by-laws, contracts, financial reports, board membership, organization charts, and other legal papers.

XVI. Membership Lists 1960s – 1998

1960s-1998 .4 linear feet

Some of the lists in this series are "complete" and may include addresses, date of entry into the League and other information about the members, others may be a list of woodworkers, or craftsmen who exhibited out of state. One list, 8/27/2998, is a copy that has a large defect which effects over 100 pages and which has failed to copy many of the members names.

XVII. Bulk Materials 1964 – 1971, 1992 - 1996

1964 – 1971, 1992 - 1996 1.4 linear feet

Membership Files, Class Attendance Records, and isolated Fair records.