



**Project Evaluation Report
Craft Education Program Enhancement Grant**

Within thirty days after the Project End Date (the date you specified on your application), mail this Project Evaluation Report to:

Craft Education Program Enhancement Grant
League of NH Craftsmen
49 South Main Street, Suite 100, Concord, NH 03301

Please type or print legibly. Add additional pages as necessary.

Date: _____

Name and address of your organization:

**Local Craft Education Coordinator:
Address, Phone Numbers, Fax, email address:**

**Project Coordinator:
Address, Phone Numbers, Fax, email address:**

**Project Title:
Please briefly describe your project:**

A. Program Evaluation

In your Program Evaluation, please include the following components:

- 1) Number of students involved in the project
 - a) Number of adults
 - b) Number of children
- 2) Method of evaluating students
- 3) Description of ways in which this project helped your organization meet this year's goals for education
 - a) Significant challenges to completing the project
 - b) Significant accomplishments of the project

B. Attachments

Please attach the following items to your Final Evaluation Report:

- 1) Copies of written student evaluation forms, any written news reports, articles, promotional visual materials
- 2) Materials used in advertising this program
- 3) Copies of "before" and "after" photographs in the event the project involved capital improvements or the purchase of equipment
- 4) Detailed financial statement of actual revenues and expenses for this project