

Littleton Studio School Registration Form



League of N.H. Craftsmen

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

If under 18, Age _____ Parent Signature: _____ Emergency # _____

1. Class Title: _____ Tuition: _____

Date(s): _____ Time: _____

2. Class Title: _____ Tuition: _____

Date(s): _____ Time: _____

3. Class Title: _____ Tuition: _____

Date(s): _____ Time: _____

Visa MC American Express

Card #: _____ Expiration Date: _____ 3-digit code: _____

Check payable to "Littleton Studio School." (Returned check fee - \$25)

Total Tuition : _____

Materials Fees are paid directly to the instructor.

(Discounts cannot be combined, one discount per registration) *Minus Discount: _____

*Circle Discount: **3-Week Early Registration \$5 OFF • League Member \$5 OFF • Sibling Discount 10% OFF ONE Tuition**

Donation to the LSS Scholarship Fund: _____

LSS is a non-profit 501(c)(3) tax-exempt organization.

Total Enclosed: _____

Mail to or drop off your registration form and payment:

Littleton Studio School

21 Mill St., Littleton, NH 03561

To register by phone, call 603-444-1066

littleton.studio.school@gmail.com

The Littleton Studio School is a non-profit 501(c)(3) tax-exempt organization. Donations are gratefully accepted.

Please read before registering for classes:

- Registration is complete when LSS is in receipt of full payment.
- No confirmations will be sent in the mail. If you provide an email address at the time of registration, you will receive an email confirmation about a week before the class starts.
- LSS reserves the right to substitute instructors of equal caliber in an emergency.
- Classes and workshops not meeting a minimum enrollment one day prior to the start date will be cancelled. In the event of a cancellation a credit or full refund will be given.
- LSS staff will contact students by phone only in the event of class cancellation or if class reaches maximum enrollment before your registration is received. Assume a class is running and your registration has been accepted unless you are contacted.
- A refund, less a \$25 registration fee, will be given if you withdraw from a class at least seven days prior to the start date. No refund will be given after that time. Refunds can take up to three weeks to process. Students missing class by their own choice will not receive a make-up class, refund, or letter of credit.
- Students enrolling after the start of the session are still required to pay full tuition. Tuition is not pro-rated.
- Lost property: LSS is not responsible for artwork and other property left on the premises, and has no liability if such property is stolen.
- Photography: LSS will occasionally document classes and student work using photography and video for promotional purposes only. If you do not want yourself, your child, or your artwork photographed, please notify us in writing.